



**THE URBACT II PROGRAMME
2007 - 2013**

URBACT II – Description of first level control systems in Member and Partner States

URBACT II – Member and Partner States first level control system descriptions	
<p>Country specific information (EU-27 + Norway and Switzerland)</p>	<p>This document is based on the descriptions of the national control systems set up in each 27 EU-Member States plus Norway and Switzerland for the URBACT II programme in accordance with Article 16(1) of Regulation 1080/2006 (so called “first level control”).</p> <p>In the Declaration of Interest to be submitted to the URBACT Secretariat within the 15th March 2012, Lead Partners/Partners have to propose a provisional first level controller which will have to be officially approved by the related Member/Partner States before the expenditure can be controlled and certified in PRESAGE-CTE.</p> <p>This document aims to guide project applicants to propose the first level controllers responsible for verifying the legality and regularity of the expenditure declared by each beneficiary participating in an operation.</p> <p>It also aims to give proper guidance to project applicants on the country specific control requirements and their financial implications for the project budget:</p> <ul style="list-style-type: none"> a) either control costs are provided for free b) or costs resulting from the control (staff costs in case of an internal controller, external expertise costs in case of an external controller) can be reported as eligible costs within the project budget in compliance with the relevant EU-regulations and Programme rules



AUSTRIA	
First level control system	<p>Austria has opted for a decentralised control system.</p> <p>Austria has set up a decentralized First Level Control system with the following characteristics:</p> <ul style="list-style-type: none"> a) The control tasks are carried out by an appropriate body of the responsible federal ministry, if bodies who participate in the programme as beneficiaries are under their authority, act on behalf of them or are predominantly co-financed by them. b) The control tasks are carried out by an appropriate body of the responsible Land, if bodies who participate in the programme as beneficiaries are under their authority, act on behalf of them or are predominantly co-financed by them. c) As regards all other beneficiaries (who are not under the authority of the Republic of Austria or a Land, are not acting on behalf of them or are not predominantly co-financed by them) the responsibility for the control lies with the Austrian Federal Chancellery. <p>The bodies mentioned under a) – c) can assign qualified external controllers to carry out – under the supervision and ultimate responsibility of the abovementioned public bodies - the operative implementation of the control. The costs resulting from the control may be reported as eligible costs in compliance with the relevant EU-regulations and programme rules.</p> <p>For transnational, interregional and network programmes under the European territorial cooperation objective (ETC) the Austrian Federal Chancellery pursuant to national law (Agreement between the Republic of Austria and the <i>Länder</i> pursuant to Art. 15a of the Federal Constitutional Act on the Management and Control System in Austria for the Structural Funds in the period of 2007-2013) is the so called “coordinating control body” which is assigned to coordinate the control tasks and to serve as contact for the relevant managing authorities, certifying authorities and audit authorities.</p> <p>Coordinating control body:</p> <p>Austrian Federal Chancellery Division IV/4 Officer in charge of FLC: Luise FASCHING Ballhausplatz 1 1014 Vienna Austria</p> <p>Telephone: +43 (0) 1 533115 – 2915 Fax: +43 (0) 1 533115 – 2180 E-Mail: luise.fasching@bka.gv.at</p>

BELGIUM –BRUSSELS CAPITAL REGION	
First level control system	<p>The Region Brussels Capital has chosen a decentralised control system.</p> <p>The beneficiaries from the Brussels Capital Region have to propose an independent controller (internal or external) to the following body:</p> <p>Ministry of the Brussels-Capital Region Secrétariat Général – Direction des Relations extérieures Coordination Cellule financière Mr Luc VANDERSMISSEN 20 Boulevard du Jardin botanique Tél: 32 2 800 37 55 ; Fax: 32 2 800 38 20 E-mail: lvandersmissen@mrbc.irisnet.be</p> <p>This body shall authorise the controller proposed by the project partner after having checked that the controller is sufficiently independent from project activities and finances and qualified to carry out the control of an URBACT II project.</p> <p>The controller has to be officially authorised before the first expenditure can be reported and confirmed.</p> <p>The costs resulting from the control (staff costs in case of an internal controller, external expertise costs in case of an external controller) can be reported as eligible costs in compliance with the relevant EU-regulations and programme rules. If the audit cost is borne internally, expenses will be reported under the “staff costs”. If the audit cost is borne externally, basis for payment has to be a service contract.</p>

BELGIUM –FLANDERS REGION	
First level control system	<p>The Flemish region in Belgium has chosen a decentralised control system. The project partners have to propose an independent controller (internal or external), to the following body:</p> <p>Mr. André Van Haver Agency for Economy - Division Europe Economy Ellipsgebouw bus 12 Koning Albert II-laan 35 1030 Brussel</p> <p>Programme contact : Mr. Philippe Rousseau Tel.: +32-5-553.37.07 E-mail: philippe.rousseau@ewi.vlaanderen.be</p> <p>This body shall authorise the controller proposed by the project partner after having checked that the controller is sufficiently independent from project activities and finances and qualified to carry out the control of an URBACT II project:</p> <ul style="list-style-type: none"> - the controller has to be officially authorised before the first expenditure can be reported and confirmed; - the costs resulting from the control (staff costs in case of an internal controller, external expertise costs in case of an external controller) can be reported as eligible costs in compliance with the relevant EU-regulations and programme rules. The cost will be calculated on the basis of a contract between the beneficiary and the external auditor. The cost for an internal auditor will be based on the staff and working costs of that internal auditor.
BELGIUM –WALLOON REGION	
First level control system	<p>The Walloon Region opted for a centralised control system.</p> <p>Expenditure of project partners from the Walloon Region will thus have to be checked and confirmed by the following body:</p> <p>Wallonie-Bruxelles International WBI service Comptabilité Jean-Pierre ROBBEETS Inspecteur général, 2 place Sainctelette, BE-1080 Bruxelles Tél : + 32 2 421 82 11 Fax : + 32 2 421 84 81 E-mail: jp.robbeets@wbi.be; c.scifo@wbi.be</p> <p>The above-mentioned body performs the first level control free of charge to Walloon project partners.</p>

BULGARIA	
First level control system	<p>Bulgaria has chosen to implement a centralised control system.</p> <p>The control is carried out by civil servants.</p> <p>Contact details of the control body appointed at central level to carry out the control for all beneficiaries on the territory of Bulgaria are as follows:</p> <p>Ministry of Regional Development and Public Works "Territorial Cooperation Management" DG "Financial Management and Control" Department 17-19 Kiril and Metodii Str. 1202 Sofia, Bulgaria</p> <p>Contact: Mrs. Lyliya Bidova, Head of that department phone: + 359 2 9405 380; Fax: + 359 2 9875 387 E- mail: Lbidova@mrrb.government.bg</p> <p>Controllers: Ms. Albena Palaskova chief expert phone: + 359 2 9405 382 email: APalaskova@mrrb.government.bg</p> <p>Ms. Lidia Petkova chief expert phone: + 359 2 9405 382 E- mail: LPetkova@mrrb.government.bg</p> <p>Control costs are provided for free.</p>
CYPRUS	
First level control system	<p>Cyprus has opted for a decentralised control system.</p> <p>The beneficiaries (Local Authorities) propose an independent controller (internal or external) who is authorized by the central approbation body (Ministry of the Interior):</p> <p>Mr. Yiannos Hadjipetrou Accountant European Funds Unit Ministry of the Interior</p>

	<p>Tel.: 00 357 22 409 911 Fax.: 00 357 22 409 949 Email: yhadjipetrou@treasury.gov.cy</p> <p>The control costs are eligible cost within the project. These costs calculated on the basis of service contract will be born by the beneficiary (PP) and included in the corresponding claim to LP.</p>
CZECH REPUBLIC	
First level control system	<p>The Czech Republic has opted for a centralised control system.</p> <p>The responsible body is the Centre for Regional Development (hereinafter referred to as “CRD CR”) whose address is the following:</p> <p>Centre for Regional Development of the Czech Republic (CRD CR) OAKP INTERREG unit Ms Markéta REEDOVA Vinohradská 46, 120 00 Praha 2 Telephone, fax: +420 221 580 219 (266) Fax +420 221 580 276 E-mail: hrstkova@crr.cz</p> <p>This body has 8 regional offices in all NUTS II regions (Prague, Central Bohemia, South-west, North-east, North-west, South-east, Central Moravia, Moravia-Silesia).</p> <p>The first level control is performed by the 8 regional offices of the CRD CR. Project Partners are controlled by the regional office from the region in which they are located. The above-mentioned bodies perform the first level control free of charge for Czech project partners.</p> <p>The CRD CR being an external control body, the body fulfilling the supervisory duties and the contracting is the following:</p> <p>Ministry for Regional Development of the Czech Republic (MRD CR) Mr Josef POSTRÁNECKÝ Director Department of Regional Development Staroměstské náměstí 6, 110 15 Praha 1 Telephone: +420 224 864 488 Fax: +420 224 243 E-mail: posjos@mmr.cz; josef.postranecky@mmr.cz</p>

DENMARK	
First level control system	<p>Denmark has chosen a decentralised control system.</p> <p>When a Danish beneficiary has been notified that the URBACT II Monitoring Committee has approved the project in which the beneficiary takes part, the beneficiaries from Denmark have to propose an independent external controller to the following body:</p> <p>Pernille von Lillienkjold Danish Enterprise and Construction Authority Regional Development Unit Vejlsvøvej 29 DK-8600 Silkeborg Tel: +45 35 46 64 33 Email: pvl@ebst.dk</p> <p>The beneficiary shall propose a controller having experience in controlling structural funds and having knowledge in English. The proposed controller has to be either a "statsautoriseret" or a "registreret" auditor.</p> <p>The above-mentioned body will then authorise the controller proposed by the project partner after having checked that the controller is sufficiently independent from project activities and finances and qualified to carry out the control of a URBACT II project. The controller has to be officially authorised before the first expenditure can be reported and confirmed.</p> <p>The control costs can be reported as eligible external expertise costs in compliance with the relevant EU-regulations and programme rules.</p>

ESTONIA	
<p>First level control system</p>	<p>Estonia has chosen a centralised control system. Expenditure of project partners from Estonia will thus have to be checked and confirmed by the following body:</p> <p>Ministry of the Interior Regional Development Department Interreg Programme Supervision Bureau Pikk Street 61 Tallinn</p> <p>Mrs Raili VESBERG-PIKK (in maternity leave for one year) Head of Bureau Tel. +372 612 5193 Fax +372 612 5101 E-mail raili.vesberg-pikk@siseministeerium.ee</p> <p>Deputy member of Mrs Raili VESBERG-PIKK Annika Põldma Head of Interreg Programme Supervision Bureau Regional Development Department Estonian Ministry of the Interior Pikk 61, Tallinn 15065, Estonia Tel. +372 612 5197 Fax. +372 612 5101 E-mail: Annika.poldma@siseministeerium.ee</p> <p>The above-mentioned body performs the first level control free of charge to Estonian project partners.</p>

FINLAND	
First level control system	<p>Finland has chosen a decentralised control system.</p> <p>The beneficiaries have to propose an independent controller (internal or external) to the following central approbation body:</p> <p>Ministry of Employment and the Economy Regional development/ Regional strategy group P.O. Box 32 FI-00023 Government Finland</p> <p>Contact person: Ministerial Councillor Pekka JÄRVIÖ Phone: +358 1060 64924 Fax: +358 10 6047027 E-mail: pekka.jarvio@tem.fi</p> <p>In absence - holidays or sick leave - Ministerial Councillor Tuula MANELIUS E-mail: Tuula.Manelius@tem.fi</p>

FRANCE	
<p>First level control system</p>	<p>France has chosen a decentralised control system. The beneficiaries have to propose an independent controller (internal or external) to the following body:</p> <p>Pierre GMERK SG-CIV 5, rue Pleyel F-93283 SAINT-DENIS cedex Tel : 01 49 17 46 67 Fax : 01 49 17 46 91 Email: pierre.gmerk@ville.gouv.fr</p> <p>This body shall authorise the controller proposed by the project partner after having checked that the controller is sufficiently independent from project activities and finances and qualified to carry out the control of a URBACT II project.</p> <p>The controller has to be officially authorised before the first expenditure can be reported and confirmed.</p> <p>If control is carried out by an internal controller or an external public controller, it can be free for the beneficiary.</p> <p>If control is carried out by a private external organization, a contract will have to be made between the beneficiary and the controller detailing the cost base for controls.</p> <p>The costs resulting from the control (staff costs in case of an internal controller, external expertise costs in case of an external controller) can be reported as eligible costs in compliance with the relevant EU-regulations and programme rules.</p>

GERMANY	
First level control system	<p>Germany has opted for a decentralized control system.</p> <p>In the system described by Germany, beneficiaries select a controller according to a legal definition of possible qualified controllers.</p> <p>The beneficiary selects a qualified controller, either public or private. Qualified controllers in the public sector are, due to national standards of legal regulation and qualified professional education with final certificate, all public bodies authorised to carry out in-dependent financial audits and controls. Qualified controllers in the private sector are all members of professions officially approved for dealing with audit and controls.</p> <p>The German control system is organised in the following way:</p> <p>(1) The project partner proposes a controller in the public sector. In this case the general accountant's qualification is guaranteed by the public institution the accountant is working for. In order to additionally ensure the specific audit quality for Interreg funds the chosen controller has to sign a form in which he/she confirms the specific performance demands of a qualified first level control. This form has to be inherent part of the auditor's contract.</p> <p>(2) The project partner proposes a controller in the private sector. In this case the general accountant's qualification has to be confirmed. As there are no national or regional authorities to do so, the following public bodies are entrusted with this task: For tax consultants and tax agents: The state supervised Chambers of Tax Consultants. For certified accountants, sworn accountants and accountancy firms: The state supervised Chambers of Public Accountants. The general accountant's qualification will be confirmed by those bodies by a confirmation of membership for the chosen controller. Membership in the appropriate chamber is only granted if the accountant achieved his or her professional degree based on the standards set by the chamber and passed an examination supervised by the chamber. Hence, the membership itself is indication of the required qualification. In order to additionally ensure the specific audit quality for Interreg funds the chosen controller has to sign a form in which he/she confirms the specific performance demands of a qualified first level control. This form has to be inherent part of the auditor's contract.</p> <p>The confirmation of existence of the signed form (for controllers in the public sector) or the signed form and the confirmation of membership (for controllers in the private sector) will be done by the main contact point after a project (network or working group) was selected for funding:</p> <p>Federal Ministry of Transport, Building and Urban Affairs Division RuK, EFRE, Department for Audit and Controls (EFRE - Prüfbehörde) Mr Sigurd FREITAG Invalidenstr. 44 10115 Berlin, Germany Tel.: +49 30 2008-2370 Fax: +49 30 2008-2389 Email: Ref-EFRE-PB@bmvbs.bund.de; Sigurd.Freitag@bmvbs.bund.de</p>

	<p>Proxy: Ms. Lena Fiebig Tel. +49 30 2008 2372 Email :Ref-EFRE-PB@bmvbs.bund.de</p> <p>As the FLC will be organised in a decentralised way, the projects will have to pay for it. The respective costs will be determined in the contract between beneficiary and Controller.</p>
GREECE	
First level control system	<p>Greece has proposed a centralized control system. The centralised control is performed by a public administrative body appointed at MS level for all beneficiaries in Greece. Expenditure of Greek project partners will thus have to be checked and confirmed by the following body:</p> <p style="padding-left: 40px;">Single Paying Authority First Level Control Unit 11, Navarchou Nikodimou 10558 Athens, Greece</p> <p style="padding-left: 40px;">Contact: Mr Christos POURIS Head of Unit email: pouris@m nec.gr</p> <p style="padding-left: 40px;">FLC responsible regarding the URBACT programme: Ms Eleni Katsafadou First Level Control Unit (FLC) Single Paying Authority 11, N. Nikodimou & Voulis str. 105 57 Athens GREECE Tel: +30 2131500480 Fax: +30 2131500453 Email: ekatsafadou@m nec.gr</p> <p>This Central Control Body performs the first level control free of charge to Greek project partners.</p>
HUNGARY	
First level control system	<p>Hungary has set up a centralised control system.</p> <p>The verification of expenditure is carried out by the Central Control Unit of 'VÁTI Hungarian Public Non</p>

	<p>profit Company for Regional Development and Town Planning' (VÁTI). The validation of expenditure is issued by VÁTI.</p> <p>VÁTI Hungarian Non profit Company for Regional Development and Town Planning Hungary – 1016 Budapest Gellérthegy u. 30-32.</p> <p><u>Responsible person:</u> Ms. Márta GORDOS, Head of Unit Tel: +36 1 224 32 10 Fax: +36 1 224 32 91 e-mail: mgordos@vati.hu</p> <p><u>Contact person:</u> Ms. Rita Szelényi, programme manager Tel: +36 1 457 55 18 Fax: +36 1 224 32 91 e-mail: rszelenyi@vati.hu</p> <p>Ms. Timea Lotharidesz, programme manager Tel: +36 1 224 32 15 Fax: +36 1 224 32 91 e-mail: tlotharidesz@vati.hu</p> <p>Control activities provided by VÁTI are free for the project partners. Internal staff cost is financed by governmental sources.</p>
IRELAND	
First level control system	<p>Ireland has chosen a centralised control system.</p> <p>Expenditure of project partners from Ireland has thus to be checked and confirmed by one of the following designated body:</p> <p>Declan Bourke Planning and Urban Policy Section, Department of Environment, Heritage and Local Government Ardcavan Business Park Wexford Phone 053 9185056 Fax 053 9185069 Email declan.bourke@environ.ie</p> <p>Brian Kenny Department of Environment, Heritage and Local Government Custom House Dublin 1</p>

	<p>Phone 01-8882780 Email brian_kenny@environ.ie</p>
ITALY	
First level control system	<p>Italy has opted for a decentralised control system in which each beneficiary proposes a controller who is authorized by the Ministry of Infrastructure and Transport.</p> <p>Contact details of the central approbation body: Mr Massimo BOLDRINI Head of Division VII Ministry of Infrastructure and Transport General Directorate for Programming Via Nomentana 2 Rome 00161 Italy Tel: +39.06.4412.2490 E-mail: massimo.boldrini@infrastrutture.gov.it</p> <p>If carried out by a public administration, it is provided without additional cost. This cost depends on the service contract and it has to be paid by the lead/project partner.</p>
LATVIA	
First level control system	<p>Latvia has a centralized first level control system, which is carried out by the State Regional Development Agency.</p> <p>Within Agency the first level control is performed by Territorial Cooperation Project Control Department. Contact details of the designated body actually carrying out the control are the following:</p> <p>State Regional Development Agency Territorial Cooperation Project Control Department (TCPCD) Elizabetes 19 LV 1010 Riga Latvia Phone:+37167350632 Fax:+37167079001</p> <p>Mr. Māris Krastiņš Director of State Regional Development Agency t. +371 67079000 fakss: +371 67079001 maris.krastins@vraa.gov.lv</p>

	<p>Official responsible person and contact person:</p> <p>Mrs. Gunta Berzina Director of the Department +371 67350639 +371 67350644 e-mail: gunta.berzina@vraa.gov.lv</p> <p>M. Aigars Balcers Financial expert Tel. +371 67770389 e-mail: aigars.balcers@vraa.gov.lv</p> <p>For years 2007 – 2013, first level control for Lead partners/Project partners is provided free of charge.</p>
LITHUANIA	
First level control system	<p>Lithuania has opted for a decentralized control system.</p> <p>The LT partners have to choose external and independent auditors using the public procurement procedure:</p> <p><u>I stage.</u> Lithuanian projects' partners (hereinafter referred to as LT partners) shall include projects' audit costs (approximately 3-4% from partner's project budget) in the projects' budgets and these costs shall be covered from project expenditures.</p> <p><u>II stage.</u> The Requirements for audit LT including audit report, confirmation of auditor, checklists, model of audit contract, etc. is being prepared by the Ministry of the Interior and will be approved till January of 2009. All LT partners and auditors will be obliged to follow the Requirements for audit LT. These documents will be published on the websites: www.latlit.eu and www.esbendradarbiavimas.lt.</p> <p><u>III stage.</u> LT partners will choose external auditors using the public procurement procedure. They will have to conclude the service contracts with selected audit company using the model of contract recommended by the Ministry of the Interior and following all requirements set in the Requirements for audit LT and other documents provided by programme. The list of certificated auditors is approved and provided by the Lithuanian Chamber of Auditors – which is a public legal entity associating all certified auditors of Lithuania (about 200 audit companies). The Ministry of the Interior will check if controllers meet the requirements for qualification (in accordance with public procurement procedure documents, contracts, etc.). The external audit companies selected by the public procurement procedure will be responsible for ensuring qualification of the controllers in accordance with requirements set up in the contracts and requirements of the Requirements for audit LT.</p> <p><u>Contact details of the central approbation body:</u></p> <p>The Ministry of the Interior Regional Policy Department</p>

	<p>Šventaragio g. 2 Vilnius LT - 01510 Tel.: +37052717074 Fax.: +37052718782 E-mail: vilnius.rpd.rastine@vrm.lt</p> <p>The costs of first level control are borne by the project partners. The costs shall be calculated as the percentage of amount of funds to be verified by the controller. This percentage shall depend on the results of public procurement. Detailed method of calculation of these costs can be provided on request.</p>
LUXEMBOURG	
First level control system	<p>Luxembourg has opted for a centralized control system.</p> <p>The control is carried out by persons employed and/or contracted by the Ministry of Finance, Directorate of Financial Controls (DCF) :</p> <p style="padding-left: 40px;">Ministère des Finances Direction du Contrôle financier (DCF) Luxembourg Tel: +352-2478-4652 Fax: +352 26202694 E-mail address: Raymond.Binsfeld@dcf.etat.lu Mr Raymond BINSFELD Head of Unit</p> <p>Control costs are free for the beneficiaries. All costs for FLC are paid by the State.</p>
MALTA	
First level control system	<p>Malta has chosen a decentralised control system.</p> <p>Project partners from Malta have to propose an independent controller (internal or external), who will be authorized at central level before the first expenditure is reported and confirmed. The independent controller will be selected after a call of expression subsequent to.</p> <p>The controllers shall be selected and confirmed by the following central approbation body:</p> <p style="padding-left: 40px;">Mr. Paul FARRUGIA, Director Programme Implementation Directorate Ministry for Infrastructure, Transport and Communications 54, Level 2 Zachary Street Valletta Email: paul.farrugia@gov.mt</p> <p>The costs for the internal or external controller would be borne by the beneficiaries and then partly</p>

	reimbursed as an eligible cost. Audit costs would be capped at a maximum of 3 percent of the approved budget.
NETHERLANDS	
First level control system	<p>The Netherlands have opted for a decentralized control system where beneficiaries propose a controller who is authorized by a central MS body.</p> <p>Proposed controllers are authorised by:</p> <p>Mr. Tom LEEUWESTEIN Project-leader National and European Policy Ministry of the Interior and Kingdom Relations Urban Policy and Administrative Coordination Department Postbus 20011 2500 EA Den Haag, The Netherlands Tel.: +31 (0)70 426 6468 Fax: +31 (0)70 426 7555 E-mail: Tom.Leeuwestein@minbzk.nl</p> <p>Mrs. Els BEIMERS-JÜRGENS Policy Advisor Ministry of the Interior and Kingdom Relations Urban policy and Administrative Coordination Department Postbus 20011 2500 EA Den Haag The Netherlands Tel:+31 (0)70 426 6065 Fax: +31 (0)70 426 7668 Email: Els.Beimers@minbzk.nl</p> <p>The control costs are paid by the project partners.</p>
NORWAY	
First level control system	<p>Beneficiaries from Norway shall be financed up to 50% by national funds. The control on the expenditure declared by beneficiaries from Norway and the consequent payment of national funds by Norway shall be managed independently and internally by Norway without involving the Programme institutions.</p> <p>Beneficiaries from Norway shall in any case comply with the reporting duties outlined in § 5 of the Memorandum of Understanding between Partners States, Managing Authority and Certifying Authority in order to ensure a constant information flow on their participation in the projects.</p> <p>This system does not imply that Norwegian beneficiaries are treated differently than the Member State's ones, except for what concerns the procedures of financial flow and control.</p>

	<p>Norway has opted for a decentralised control system.</p> <p>The Norwegian project partner shall select an authorized auditor from public audit bodies. These will, for the most part, be either a municipal or county authority body. These bodies satisfy national audit guidelines for public organisations and are approved in advance.</p> <p>A list of public control bodies may be found at http://www.nkrf.no/nkrforg/bedr-medl.html</p> <p>The rationale for the system is that public audit authorities are familiar with European Territorial Programmes (Interreg) and represent an established and independent control system.</p> <p>Should a Norwegian partner choose a private audit body, the body, just like the municipal and county authority bodies, shall satisfy national audit guidelines.</p> <p>The institution responsible for first level control is:</p> <p>Att. Ingebjorg FISKUM Ministry of Local Government and Regional Development Department of Regional Development P.O.Box 8112 Dep, 0032 Oslo, Norway Tel: +47 22 24 70 54 Email: ingebjorg.fiskum@krd.dep.no</p> <p>Projects bear the costs incurring for the first level control. The cost is calculated according to the standard procedures such as a service contract.</p>
POLAND	
First level control system	<p>Poland has opted for a centralised system.</p> <p>A centralised control performed by a public administrative body appointed at MS level for all beneficiaries on the territory of Poland.</p> <p>Expenditure of Polish project partners has to be checked and confirmed by the following body:</p> <p style="padding-left: 40px;">Implementing Authority for European Programmes (IAEP) Wspolna 2/4, IV Floor 00-926 Warszawa</p> <p style="padding-left: 40px;">Contact: Mrs. Sylwia TYSZKO Tel : + 48 22 458 23 37 Fax: +48 22 458 23 29 Email : sylwia.tyszko@wwpe.gov.pl</p>

	<p>Mr. Tomasz DYLAG Tel : + 48 22 461 88 50 Fax: +48 22 461 93 42 Email : Tomasz.Dylag@wwpe.gov.pl</p> <p>Mrs. Katarzyna SUDA-PUCHACZ Tel : + 48 22 458 23 32 Fax: +48 22 458 23 29 Email : Katarzyna.Suda@wwpe.gov.pl</p> <p>Mrs. Marzena BARLOWSKA Tel : + 48 22 458 24 01 Fax: +48 22 458 23 29 Email : marzena.barlowska@wwpe.gov.pl</p> <p>Mrs. Jolanta ADAMSKA Tel : + 48 22 458 23 24 Fax: +48 22 458 23 29 Email : jolanta.adamska@wwpe.gov.pl</p> <p>Mr. Dariusz KARPIEJ Tel : + 48 22 458 24 27 Fax: +48 22 458 23 29 Email : dariusz.karpiej@wwpe.gov.pl</p> <p>This body performs the first level control free of charge to Polish project partners.</p>
PORTUGAL	
First level control system	<p>The Financial Institute for Regional Development (FIRD) is an entity fully included in the National Control System acting under the Finances General Inspection (IGF) and the PT's Accounting Court and therefore will assume full competences as Central Approbation Body and will act as the body responsible for all the expenditure executed by the PT partners in what concerns the MA and CA.</p> <p>The execution of the projects expenditure control will be in charge of selected controllers. The beneficiary shall select a controller from a shortlist of entities, recognized as Statutory Auditing Firms by the Portuguese Institute of Statutory Auditors (OROC) to be provided by the Member State.</p> <p><u>Central Approbation Body:</u> Financial Institute for Regional Development (FIRD) Operational Management Unit Rua da Alfândega nº 170, 3º - 1100-016 Lisboa Contact person: Mrs. Francisca CORDOVIL</p>

	<p>Tel: 00351 21 8807060 Fax: 00351 21 08807079 E-mail: Francisca.cordovil@ifdr.pt</p> <p>Control costs are borne by the Lead/Project partner and can be reported as eligible cost within the project. These costs are to be defined by the public market, in accordance with the rules of public procurement that will be applied to select the controller proposing the best quality and price.</p>
ROMANIA	
First level control system	<p>Romania has opted for a centralized control system.</p> <p>The first level control system is ensured by the Ministry of Development, Public Works and Housing through the Directorate for Coordination the Activity in the Territory formed up of 8 Territorial Units of the Ministry in each development region of Romania.</p> <p><u>Coordinator of the first level control system in Romania</u> Mrs. Theodora Muceanu, General manager of the General Directorate of Territorial Activity Coordination was appointed by the Ministry for Regional Development and Tourism Order no.1668/23.06.2011 as Coordinator of the national first level control system.</p> <p>The person who will be responsible for the coordination of the civil servants (first level controllers) in Romania is Mrs. Marieta ENACHE, Head of Unit, General Directorate of Territorial Activity Coordination, Ministry of Development, Public Works and Housing.</p> <p>Contact details: Mrs. Theodora Muceanu Email: theodora.muceanu@mdrt.ro</p> <p>Mrs. Marieta ENACHE Str. Apolodor nr.12, mezanin, camera 15, sector 5, Bucuresti Mobile: 0749196175 Tel: 040372111396 Fax: 040372111376 Email: marieta.enache@mdlpl.ro</p> <p>M. George COMAN Deputy Head of Unit Email: george.coman@mdlpl.ro</p> <p>Expenditure of project partners from Romania will have to be checked and confirmed by the following Territorial Units of the Ministry of Development Public Works and Housing in each development region of Romania:</p> <ul style="list-style-type: none"> - North-East (Piatra Neamț), Neamt County Council, 27, Alexandru cel Bun Street, room D 15; - South-East (Brăila), Braila Prefecture, 1, Independentei Street, room 13; - South-Muntenia (Calarasi), Calarasi County Council, 1, 1 Decembrie 1918 Street, 2nd floor;

	<ul style="list-style-type: none"> - Sud-Vest Oltenia (Craiova), Craiova Prefecture, 19, Unirii Street, room 51; - West (Timisoara), Timis County Council, 17, Revolutiei 1989 Bvd., 3rd. floor, room 315; - North-West (Cluj-Napoca), no headquarter by date; - Center (Alba Iulia), Alba Iulia Town Hall, 5A, Motilor Street, room 4; - Bucharest-Ilfov, Bucharest Town Hall, 47, Queen Elisabeth Bvd., District 5, room 138. <p>The territorial controllers are the employees of the Ministry of Development, Public Works and Housing and the control related expenses shall be entirely supported by MDPWH.</p>
SLOVAKIA	
First level control system	<p>Slovakia has opted for a centralized control system.</p> <p>The control is carried out by civil servants in the Department of Control at the Ministry of Construction and Regional Development.</p> <p><u>Control Body</u></p> <p>Ing. Vladislav PAPANEK Department of Public Works Ministry of Construction and Regional Development Prievozská 2/B 825 25 Bratislava 26 Slovak Republic Tel.: +421 2 5936 4255 Fax: +421 2 5936 4292 Email: vladislav.papanek@build.gov.sk</p> <p>Mgr. Patrik ROMAN Department of Public Works Ministry of Construction and Regional Development Tel.: +421 2 5936 4275 Fax: +421 2 5936 4292 Email: patrik.roman@build.gov.sk</p> <p>The control is provided for free by the internal civil servants of the Ministry of Construction and Regional Development.</p>
SLOVENIA	
First level control system	<p>Slovenia has opted for a centralised system with one unit on one location within the Ministry of the Environment and Spatial Planning.</p> <p>Ministry of the Environment and Spatial Planning Financial Service – Payment Control Department Dunajska 48, 1000 Ljubljana, Slovenia</p>

	<p>Contact person : Ms. Nada HOZJAN Phone: +386 (0) 1 478 7112 Fax: +386 (0) 1 478 7242 e-mail: nada.hozjan@gov.si</p> <p>Responsible person: Ms. Radovanka PETRIC Ministry of the Environment and Spatial Planning Dunajska 48, 1000 Ljubljana, Slovenia Phone: +386 (0) 1 478 7370 e-mail: radovanka.petric@gov.si</p> <p>The controls are carried out by civil servants.</p> <p>The control is free of charge for Slovenian project partners and lead partners. The controller's gross salary and expenses are paid by the Ministry.</p>
SPAIN	
First level control system	<p>Spain has chosen a decentralized control system. The beneficiaries propose a controller who is authorized by a central MS body after the analysis of independence and qualification.</p> <p style="text-align: center;">Rafael CORTÉS SÁNCHEZ Subdirector General de Inspección y Control Ministerio de Economía y Hacienda Paseo de la Castellana, 162 28071-MADRID Spain Tel: 91 583 49 03 Fax: 91 583 51 06 E.mail : sginspección@sgpg.meh.es</p> <p>The cost of control is paid by the beneficiary and is eligible for co-financing.</p>
SWEDEN	
First level control system	<p>Sweden has chosen a centralised control system.</p> <p>Expenditure of project partners from Sweden has to be checked and confirmed by the following body:</p> <p style="text-align: center;">Tillväxtverket (www.tilvaxtverket.se) Joint Unit for Regional Structural Fund programmes Fyrvallavägen 1 Box 3034 SE-831 03 ÔSTERSUND</p>

	<p>Tommy ANJEVALL Tel: +46 8 681 96 16 Fax +46 63 51 32 30 Email : tommy.anjevall@ tillvaxtverket.se</p> <p>Robert BERGGREN Tel: +46 8 681 92 37 Fax +46 63 51 32 30 Email: robert.berggren@ tillvaxtverket.se</p> <p>Anna GÖRANSSON Tel: + 46 8-681 91 32 Fax +46 63 51 32 30 Email: anna.goransson@tillvaxtverket.se</p> <p>Sandra ZAKRISSON Tel: + 46 8-681 91 39 Fax +46 63 51 32 30 Email :Sandra.Zakrisson@tillvaxtverket.se</p> <p>Birgitta PETTERSSON Tel: +46 8 681 92 51 fax: +46 63 51 32 30 Email : birgitta.petersson@ tillvaxtverket.se</p> <p>Hakan FLYKT Tel: +46 8 681 91 66 fax: +46 63 51 32 30 Email: hakan.flykt@tillvaxtverket.se</p> <p>Marten SANDSTRÖM Tel: +46 8 681 93 77 fax: +46 63 51 32 30 Email: marten.sandstrom@tillvaxtverket.se</p> <p>The above-mentioned body performs the first level control free of charge to Swedish project partners.</p>
SWITZERLAND	
First level control system	<p>Beneficiaries from Switzerland shall be financed up to 50% by national funds. The control on the expenditure declared by beneficiaries from Switzerland and the consequent payment of national funds by Switzerland shall be managed independently and internally by Switzerland without involving the Programme institutions.</p> <p>Beneficiaries from Switzerland shall in any case comply with the reporting duties outlined in § 5 of the Memorandum of Understanding between Partners States, Managing Authority and Certifying Authority in order to ensure a constant information flow on their participation in the projects.</p> <p>This system does not imply that Swiss beneficiaries are treated differently than the Member State's ones, except for what concerns the procedures of financial flow and control.</p>

	<p>Switzerland has opted for a centralised system.</p> <p>The responsible person for first level control at central national level is:</p> <p>Therese MOSER WENGER, Sachbearbeiterin Staatssekretariat für Wirtschaft SECO Direktion für Standortförderung Ressort Regional- und Raumordnungspolitik Effingerstrasse 27, 3003 Bern Tel. +41 31 324 48 31 Fax +41 31 322 27 68 E-mail: therese.moser@seco.admin.ch</p> <p>The controls are carried out by civil servants. The control is provided for free by the Member State.</p>
UNITED KINGDOM	
<p>First level control system</p>	<p>The UK has opted for a decentralised control system.</p> <p>The beneficiaries have to propose an independent controller selected from a list of approved professional bodies to the following body:</p> <p style="padding-left: 40px;">Communities and Local Government European Policy and Programmes Division Zone 3/A1 Eland House Bressenden Place London SW1E 5DU</p> <p style="padding-left: 40px;">Contact person: Arni NARAIN Tel: ++44 207 944 8395 Email: arni.narain@communities.gsi.gov.uk</p> <p>This body shall authorise the controller proposed by the project partner after having checked that the controller is sufficiently independent from project activities and finances and qualified to carry out the control of an URBACT II project. The controller has to be officially authorised before the first expenditure can be reported and confirmed.</p> <p>The control costs are borne by the beneficiary. They can be reported as eligible costs in compliance with the relevant EU-regulations and programme rules.</p>