



SUITE – The Housing Project

Thematic Meeting Hamburg

4th STEERING COMMITTEE MINUTES

Date	May 27th 2010		Time	12.00 a.m.		
Place	Lawaetz Stiftung, Hamburg					
Participants	Hamburg	Wolfgang Kühn	Observers	Heidrun Feigelfeld	Lead Expert	
		Thomas Mirbach				
	Iasi	Catalina Lucaci				
		Constantin Neculau				
	Krakow	Edward Siatka				
	Medway	Vincent Jasper				
		Rachel Britt				
	Newcastle	Brian O'Doherty				
		Neil Munslow				
	Nantes	Angele Lafaye				
	Rennes	Anne-Gaëlle Cantin				
		Emanuelle Monpin				
	Santiago	José Otero Pombo				
		Diego Briega				
Anita Leirvik						
Tallinn	Natalie Neill					
	IlmaR Puskar					
Next meeting	October 8th 2010		Place	Santiago de Compostela		

Agenda Number		Responsible
6	<p>Status The Hamburg meeting is the last Thematic Meeting of the SUITE project. The next event will be a Synthesis Meeting in Santiago de Compostela.</p>	ALE
7	<p>Synthesis Meeting in Santiago de Compostela The initial dates set for the Synthesis Meeting in Santiago de Compostela had unfortunately to be changed due to conflicting dates with the Pope's visit and therefore great organizational challenges regarding hotels etc. The new proposed dates would be the 7th to the 8th of October. The Steering Committee agreed, but would come back shortly if local events would be conflicting.</p>	
8	<p>Managing Authorities The URBACT secretariat has seen that difficulties connected to the collaboration with the Managing Authorities is a widespread problem across</p>	ALE

	<p>projects, and has therefore issue a questionnaire for partners to fill to in order to map the situation.</p> <p>Some partners had not received the questionnaire, and ALE will forward the link to this.</p>	
9	<p>Change in URBACT's administrative dependence</p> <p>The administrative body supporting URBACT has been changed, so that URBACT presently is depending on several administrative organs. This has caused many problems and delays, mainly in payments. But the URBACT secretariat is working to get a solution to this situation as soon as possible.</p>	URBACT
10	<p>General information from URBACT</p> <p>The URBACT secretariat has until now not noted any effects of the crisis of the work within URBACT and its projects. But lately one has noted less participation and cuts in budgets regarding work related to URBACT. The URBACT secretariat as announced a call to recruit four new Pole Managers and a Local Action Plan coordinator. The Annual Meeting will take place in Liege in December.</p>	
11	<p>Case Study</p> <p>SUITE has been asked to prepare a case study from one of its partners. One has used an example that was displayed in Newcastle during the Thematic Meeting there. HF is preparing the case study.</p>	HF/ALE
12	<p>Study</p> <p>URBACT has announced that the projects can propose a theme for a study to be financed externally by URBACT. In SUITE one has not seen the need for any such study at the present.</p>	HF/ALE
13	<p>Web page</p> <p>The web page is continuously updated. There have been some technical problems regarding displaying changes made lately, but this is being worked out with the URBACT secretariat.</p> <p>The partners are being urged to come with input on events and other news to be displayed on web site.</p>	ALE
14	<p>Newsletter</p> <p>There has not been published any newsletter. It is necessary to get information about events and news in order to get this published. The work on this will continue.</p>	ALE
15	<p>CityLab</p> <p>The CityLab for 2009 has been celebrated. The URBACT secretariat has asked for topics and organizers for the 2010 CityLab. The Cloud for Cultural Heritage has already announced their interest on the topic on regeneration of historical city centres.</p> <p>The Quality and Sustainable Living Cloud, does not see itself in condition to organize its proper CityLab, partially due to the fact it only contains two projects. But could be interested in support the Cultural Heritage Cloud with experiences from Santiago de Compostela, Krakow, Tallinn, etc on historical centres.</p> <p>The partners agreed.</p>	HF/ALE
16	<p>Local Action Plans</p> <p>ALE urged the partners to focus on the development of the Local Action Plans. It was agreed that all partners should have an advanced draft of their LAP when meeting in Santiago de Compostela in October.</p> <p>ALE will in collaboration with HF develop an agenda for the remainder of the project with a clear division of responsibilities. All important dates will be included.</p>	Partners ALE/HF