



# Implementation Menu

## Not sure what to order?

To help you choose which of the dishes you might like to sample for your city, you can use our Stay Tuned “[Implementation Recipe Planner](#)” to assess your implementation tastes help you to decide what may be best suited to your situation.

## We also have a set menu:

\*Formule “Aveiro” - Entrée + Plat + Desert (available 5-7 March)

## Aperitifs

A little something before your implementation...

### Building Strong Action Plans

Ensuring a high quality plan, to maximise chances of successful implementation

- Building your plan around a clear results framework
- Ensuring your plan has a robust logic model / theory of change
- Analysing your plan and spotting the gaps / deficiencies
- Developing SMART(ER) actions
- Prioritisation and sequencing of actions

## Entrées

The perfect start to your implementation

### \*Open Working & Stakeholder Involvement

Keeping a diverse range of people involved in your project in the right way

- Selling the plan and gaining buy-in
- Managing conflicts
- Reconciling different objectives of different parties - compromise
- Finding mutual benefits - the win-win
- Defining levels of involvement - decision maker, advisory input etc.

### Conditions for Implementation

Understanding and working with the local conditions within your city

- Diagnostics for mapping and understanding a city context
- How to identify and evaluate the local conditions
- Assessing the required conditions for successful delivery
- Methods for altering the conditions to be more suitable Methods for adjusting your plan to work with condition

## Plats

The main event...

### \*Joint Delivery of Projects

Implementing a plan where multiple departments or agencies have responsibility for actions within the plan

- Programme and Project Management
- Designing an appropriate governance and delivery structure
- Coordination of activities
- Defining and understanding clear roles and responsibilities
- Dealing with issues and barriers

### Project Monitoring, Evaluation & Decisions

Ensuring the correct project and programme structures and governance mechanisms to keep sight of the activity, give the right direction and make adjustments as required

- Monitoring and reporting of activity
- Governance structures, decision hierarchies and levels of control
- Managing and working with risks
- Timely identification of issues
- Keeping track of resources and allocating effectively

## Desserts

Something to sweeten you implementation

### \*Quantifying and Communicating Progress

Being clear about what good progress looks like and how to show that progress to others and help them understand it

- Creating a clear and defined vision, with success measures
- Helping people to see and understand your vision
- Working with logic models and showing quantified evidence of progress, including progress with actions and interim results.
- Telling a story - creating an compelling narrative
- Styles and methods of communication & engagement

## Digestifs

In case your implementation needs just a little bit extra...

### Leadership of Change

Leading people and organisations through a process of change, making sure they follow

- Behaviours required for successful leadership
- Change theory and practice
- Creating and communicating a vision
- Motivations and blocking
- Failure and learning cycles